

**Ridgecroft School**  
P.O. Box 1008 • 420 NC 11 North  
Ahoskie, North Carolina 27910

Dear Parents,

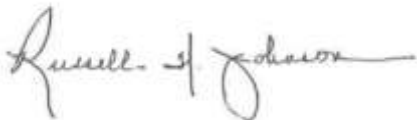
For the continued safety of our students during Drop Off and Pick Up, we are updating our procedures for our elementary students for the 2019-2020 school year. These procedures will allow for safe and efficient arrivals and departures from campus.

- The lane closest to school is designated as a Drop Off and Pick Up Lane ONLY! The driver must park in a designated parking spot if he or she needs to exit the vehicle.
- Cones are in place to designate the Drop Off/ Pick Up Lane. You must proceed through the Drop off/ Pick Up lane until you merge with outgoing traffic. Please do not swerve in and out of lanes.
- Students in Grades K-5 will be lined up by grade level and supervised by a teacher/staff member. Older siblings can join younger siblings in their grade line.
- There are two designated pedestrian crosswalks located at the beginning and end of the pickup lines. Please use the crosswalks when walking to/from parked cars.
- You are welcome to walk up to the front of school and get your child! If you choose to do this, **please do not park in the Drop Off/ Pick Up Lane. This area is reserved for individuals who wish to drive through without stopping. Please cross any traffic and meet your student to escort them back to the vehicle.**
- In an effort to ease congestion, please drop off Middle and High School students using the entrance closest to the baseball fields.

**Drop Off/ Pick Up Lane Reminders**

- Please pull up as far as possible (stopping just before the last crosswalk) in the Pick Up/Drop Off Lane.
- Please do not block the entrance or exit to the Preschool circle.
- If you are in the Drop Off/Pick Up Lane and your child needs to return to the building, please exit the lane and park.

Please review the procedures with your child and anyone who may be transporting them to/from school. Staff members and I will be in place to implement these procedures so that we maintain campus safety. We are looking forward to a safe and productive school year.



Russell Johnson  
Headmaster